

STARFISH ASIA

REPORT AND ACCOUNTS

for the year ended 31 March 2013

Charity no: 1099672

STARFISH ASIA

REFERENCE & ADMINISTRATIVE INFORMATION

31 March 2013

PRINCIPAL OFFICE	32, Beck Lane Beckenham Kent BR3 4RE
REGISTERED CHARITY NO.	1099672
GOVERNING DOCUMENT	Declaration of Trust dated 2 June 2003 Supplemental deed dated 1 September 2003
TRUSTEES	Michael Wakely Executive Trustee Hugh Osgood Juliet Woodman David Wright Chairman John Sercombe (resigned 16 July 2012) Geoff Larcombe (appointed 19 July 2012)
CHIEF EXECUTIVE OFFICER	Trevor Alexander (resigned 13 July 2012)
BANKERS	HSBC Bank 219, High Street Penge London SE20 7PP
INDEPENDENT EXAMINER	Nigel Hewson FCA DChA Hewsons Chartered Accountants & Registered Auditors 80, Woodhurst Avenue Petts Wood Orpington Kent BR5 1AT

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2013

The Trustees have pleasure in submitting their Report for 2012/13

STRUCTURE, GOVERNANCE AND MANAGEMENT

Starfish Asia is a registered charity established by charitable trust in 2003 by Michael and Kerstin Wakely who, after serving in charitable work for many years in South Asia, developed a vision for providing education for the children of the poor in Pakistan. The charity does not have funds of its own and depends on the generosity of people to provide the funds needed to finance the work in response to its fund raising activities.

The objectives of the Trust are: The relief of poverty, sickness and distress, the advancement of education and the advancement of the Christian faith in Pakistan and other countries of South Asia.

New trustees are appointed by the existing trustees and serve for 4 years after which they may put themselves forward for re-appointment. The induction and training of new trustees into the work of the charity and into their duties and responsibilities as trustees is undertaken by Mr Wakely and the Chairman of the Trust. The trust deed provides for a minimum of 3 trustees.

A list of trustees is provided on page 1.

At the Trustee meeting of 19 April 2012 Mr Michael Wakely resigned as Chairman of the Board and was duly appointed Executive Trustee. Mr David Wright was elected Chairman of the Trust.

Mr Trevor Alexander, the Chief Executive Officer, resigned from Starfish Asia on 13 July 2012.

On 16 July 2012 Mr John Sercombe resigned from the Board. On 19 July Mr Geoffrey Larcombe was unanimously elected to Board membership for three years (at his own request).

In light of these changes, the urgency of reviewing future succession plans for Starfish Asia (UK) has come into sharper focus and is a major item on the agenda of the Starfish Asia Board.

The trustees meet about four times each year. They agree the broad strategy and areas of activity of the charity, including consideration of grant making, reserve and risk policies and performance. They receive regular reports of visits to supported schools by the Executive Trustee, the CEO Trevor Alexander (until his resignation) and by others who have visited the projects in Pakistan, including Stephen Curran (from AE Tuition) as educational consultant. All of the trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses and related party transactions are disclosed in Note 9 to the accounts.

The trustees re-elected Nigel Hewson FCA DChA of Hewsons, Chartered Accountants of Orpington to act as Independent Examiner.

REVIEW OF ACTIVITIES

The Executive Trustee's Report on pages 5 to 8 sets out the significant activities, changes and developments which this year have been very considerable.

GRANT MAKING POLICY

It is in this area that the greatest change has been made in that the selection of beneficiaries is now carried out by the Board of Starfish Pakistan, (an independent registered Trust in Pakistan whose trustees are respected members of the Pakistan Christian community) working in close consultation with its Director, Mr Anser Javed.

The Executive Trustee is normally invited to attend its Board meetings whilst in Pakistan reviewing projects. Starfish Pakistan is also responsible for the distribution of the bulk of the grants to the supported schools. While most grants are paid to schools and other institutions run by trusted Pakistani Christian leaders, the sole criteria is that the selected schools support only the poorest in the community irrespective of their religious affiliation.

RISK MANAGEMENT

The most significant operational risk concerns the selection of beneficiaries and the distribution of grants within Pakistan. The trustees consider that the arrangements made with the trustees of Starfish Pakistan are sufficient to ensure that grants are made only to those schools which meet the criteria of providing basic education and care in a Christian context to the poorest in society.

While the charity does not make any unconditional grant commitments, every attempt is made to grant to each supported school a monthly amount which meets an agreed proportion of its costs. To achieve this, the charity stresses in all of its literature the need for regular committed giving by its own supporters and the trustees are provided with detailed monthly management accounts which report progress and performance.

RESERVES POLICY

Starfish Asia seeks to maintain a minimum of £30,000 in liquid funds in order to meet urgent and stressful situations as they arise overseas. This level of funding reserves was maintained throughout the year.

OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

Universal free primary education has long been a tenet of the educational system in the United Kingdom but this is not the case in Pakistan where a high proportion of the poorest, especially among minority communities, have no realistic access to education. Starfish Asia seeks to serve those communities which for social or cultural reasons are not able to access public social or educational facilities. The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing their aims and objectives and in planning the future activities of the charity. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

FINANCIAL REVIEW

The Statement of Financial Activities and the Balance Sheet are included at pages 10 and 11. Gifts to the charity in 2012/13 were lower for the second consecutive year by some £44k. In line with this, grants payable were reduced by £82k. The real value of support was maintained however not just because of favourable exchange rate movements but because of a considerable increase in the value of funds transmitted directly to Pakistan from friends of Starfish Asia, particularly in Singapore.

Operating costs incurred in the UK remained at a modest level of 8%, slightly higher than last year partly as a result of the reduction in gifts received. In addition this year the charity incurred some £30,000 in upgrading the management arrangements in Pakistan. Further details of this expenditure is set out in the Notes to the Accounts and in the Executive Trustee's Report. Cash balances at the year end increased by £12k to £89k and are at a safe level, consistent with the imperative not to hold back funds while the needs in Pakistan are so overwhelming.

FUTURE PLANS

Again this year we find that there are a number of other schools that are worthy of support from Starfish Asia and if funds permit we hope to begin to provide at least partial support to several more schools and to increase the level of support to others particularly in the light of Pakistan's rampant inflation and the current inadequate level of teachers' salaries in most private schools. Much more is written about this in the Report of the Executive Trustee on page 2 to 8.

STATEMENT OF TRUSTEE RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year. In preparing those accounts the trustees are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) observe the methods and principles in the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005;
- c) make judgements and estimates that are reasonable and prudent;
- d) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts, and
- e) prepare the accounts on a going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on: 2 December 2013 and signed on its behalf by:

David Wright
Chairman

EXECUTIVE TRUSTEE'S REPORT FOR THE YEAR APRIL 2012 – MARCH 2013

There have been some major changes in the operation of the Starfish Asia charity in the course of this year. In July 2012 Anser Javed was appointed by the trustees of Starfish Pakistan to be their first national Director in Pakistan. This brought about a big change in our mode of operation.

- As Starfish Pakistan is an independent charitable Trust under Pakistani law, with a local Board, the Director now carries full authority for the oversight and support of the 34 projects currently supported by the Charity.
- Anser and his wife Kashi have eight years' experience as Director and Principal of the Holy Shepherd Grammar School in Karachi which now has more than 600 students (supported by Starfish Asia). With their two school-age children they shifted to Lahore in July.
- The appointment, including the move for the family, renting of a furnished house until a more suitable house could be found, the purchase of a vehicle – was costly, but a small price to pay for the huge improvement in providing services and accountability to the supported projects.
- The Starfish Pakistan office, guest house and home for Anser and family, on a long-term lease from a UK-based Pakistani friend, serves now as centre for the aid provided to many schools and institutions that serve the under-privileged in the Christian community..

Organisational infrastructure in Starfish Pakistan:

The change in Pakistan has affected the focus of the work of Starfish Asia in UK. While Starfish Pakistan now has full authority over the projects, both old and new, including new initiatives and developments, close co-operation remains essential, as Starfish Asia (UK) remains the main source of funding for these projects. The major task of Starfish Asia (UK) is now the provision of funds for approved projects and developments authorised by Starfish Pakistan.

Accountability for projects is being improved in several ways:

- A short Operating Manual, based on essential procedures highlighted by the Starfish Asia Standard Operating Manual, has been prepared in English and Urdu. This will soon be given to all Starfish Pakistan partners, with some explanation of new procedures and expectations of our Partners, and their signed agreement will be required. It covers standards which all Starfish Pakistan funded partners are expected to adhere to, in areas such as Child Safeguarding, Ethics and Integrity, anti-Discrimination, anti-Bribery, Fraud and Corruption, etc.
- Closer attention is being paid to accounting procedures in all projects, auditing requirements and inspection of salary registers, lesson plans and diaries – all aimed at improving the service provided by projects that are supported by Starfish Asia donors.

Fund-raising

It has been a difficult year with a reduced income in the UK, but we are hugely indebted to a number of very generous and faithful supporters. We have been able to meet all our regular funding commitments to projects in Pakistan.

The extra expense already mentioned of establishing an office in Lahore, including the high cost of a suitable vehicle, furniture and some expensive temporary rented accommodation, was covered thanks to unexpected gift income.

We are deeply indebted to a major donor in the USA, whose generosity has covered the cost of several projects and discretionary gifts to individuals in special need. The use of his grant is referred to later in this report.

We are grateful to the Jerusalem Trust for a £12,000 grant for student scholarships, which has helped many Christian young people facing the growing costs of further education.

We are also thankful for the increasing support being provided by Starfish Asia (Singapore) Ltd that is now taking responsibility for several schools and projects. This has lessened the fundraising burden

on Starfish Asia. Most of the funds required to ensure that all 6,000 students in Starfish Asia schools have textbooks for the new year beginning in March, came from Singapore.

We are thankful for the initiatives of volunteers who have raised funds for Starfish Asia. Six runners joined the British 10K London Run in July 2012, raising more than £3,000. In June Alan Grant in Scotland ran the 96-mile West Highland Way Race from Glasgow to Fort William, followed by the Ultra Trail du Mont Blanc, running for more than 24 hours non-stop, raising funds for Pakistan's children. Jenny Brown entered the West Midlands Fun Run and raised funds. Thank you to all!

PAIN and PROGRESS

Pakistan has remained in economic and political crisis through much of the year, though there is the promise of change with the election (in May 2013) of a new Government under Prime Minister Nawaz Sharif. The country's pains have been reflected in our projects:

- The economy continues to struggle, the value of the rupee has weakened and prices continue to rise. Teachers' salaries are inadequate. We are working to increase teacher salaries to an acceptable level. We now support about 300 teachers so extra income is needed to meet this extra cost.
- Many people are discouraged, as they see few lights in the darkness of current crises. We are convinced that schools will prepare a generation that is either inspired or depressed. We are giving a greater focus to teacher training to give hope to those who teach the next generation. Steve Curran from AE Tuition gave training in 11 schools in April 2013.
- The power shortage affects everyone, as electricity is only on for about half of each day – in some cases less. We have invested in an experiment in solar panels in a girls' home in Sargodha. If this is successful (free electricity 24-hours a day) we will develop this to many schools and other projects.

We faced a very painful and difficult situation in one project in October 2012. The Community Advance Programme, which we have supported for six years, was running five schools and a school for disabled children. Sadly due to administrative breakdown and some accounting irregularities we were forced to cease funding in November.

Two of the affected projects were passed to another organisation to administer and we have started funding again the two village schools in Su-e-Asal and Rasoolpura (Kasur). Both schools are now running well again and we have provided new furniture and improved salaries for the teachers.

NEW PROJECTS IN 2012-2013

With the loss of three major CAP projects, we felt able to adopt several new schools in urgent need of financial help:

- **Calvary Model School** in Karachi. The Morning Star School in Zia Colony had reached Class 5 and was not equipped to take the children into Middle or High School. Another Christian School in the same area was a full High School, but was about to close for financial reasons. We offered to provide financial help to enable them to rent a better building, equip it with desks and chairs and increase teachers' salaries. We now support this school, the Calvary Model School, and it provides High School education for the graduates from the Morning Star Primary School.
- **The Gospel School** in Bilal Town, Lahore has opened another small school in a nearby Christian slum area called Hadayatabad. Donors from Singapore have undertaken the first year of support for the school, which teaches about 60 children from very poor families.
- **The Amazing Grace School:** A poor labourer colony of Christians live at the heart of a new middle class area of Lahore known as Johore Town. Zafar and Amna, who work with a Sunday School ministry, opened a school in the Catholic church building. Without any resources they taught about 100 children from the area. After listening for several months to their appeals for help, donors from Singapore responded and the school is now relocating to a rented building. Teachers' salaries will be increased and standards improved. Student numbers will rise.

- **The Mission School:** First contacted in March 2012, when 100 children sat on the ground to listen to under-paid but dedicated teachers, Starfish Asia started to support the school in early 2013. They rented a new building and now have 300 children learning from motivated teachers receiving improved (but still small) salaries.
- Help has been provided to some other schools to which we are not yet in a position to make a regular contribution. The **New Life School** in a village near Sahiwal has been given school furniture and some help with school books. The **Holy Field School** in Lahore has also received some funding for new furniture. **Dean Public High School** in Youhannabad, Lahore, owned by a dedicated educationalist with a long track record of good teaching and successful graduates, has operated for years from a broken and dangerous building. Funds are being provided for him to repair his building and purchase new furniture.

CONTRIBUTORY PROJECTS

Thanks to several generous grants from donors in the UK and USA, we have been able to provide in other ways to meet the needs of the poor and disadvantaged and to raise the standards of teaching and student development:

- **Orphaned and disabled children's homes:** The major grant from a US donor provided funding to cover all the running costs of homes and schools for disabled, orphaned or otherwise deprived children:
 - ~ the **Ananias Home for Blind Girls** that is both home and school for 26 girls
 - ~ The Abba Home orphanage for 28 girls from dysfunctional families
 - ~ the **CGA Home for Special Children**, providing care for 15 disabled children
 - ~ the **Mercy Mission**, a day-care centre for disabled children that sadly closed in October. Our support was then given to the **HERF Children's Home** for 14 girls from poor homes.
 - ~ **'My Home'** in Sargodha for 6 girls from poor homes, so that they can be well cared for and attend school.
 - ~ **Mother Nest**, a day-care centre in Lahore for mentally challenged and disturbed children.
- **Discretionary and emergency funds:** The same donor's generosity has provided for discretionary funds to be used for emergency needs among the poor. These funds are easily accessible to meet emergency needs such as food distribution at Christmas, small-scale funds for business start-ups for poor people (a mobile phone repair shop, a lap-top for a small publicity business), medical needs and school admission costs, etc. Booster and regular hepatitis jabs were given to all students in the three SA-supported schools in Karachi.
- **Scripture Class curriculum:** At last we can report that the first Class 1 textbook for Scripture teaching has been published and is available in English and Urdu, written by Mike Wakely, translated and published by Nirali Kitabon, a local Publishing House. The Class 2 books will also soon be ready, to be followed in the coming year by Class 3 – 5. Each book is accompanied by a Teachers' Manual. These books were also paid for by a US Foundation.
- **Bibles:** Another generous donor provided 900 Children's Bibles in Urdu and 500 Urdu Bibles which were given in April to all Christian students in classes 5-9 in many schools.
- **School textbooks:** Subsidies were provided to most schools for the purchase of required school textbooks for the coming school year. Income was not adequate this year; most of what was provided came from generous donors in Singapore.
- **Furniture and school equipment:** A US Foundation provided funding for school furniture and equipment. This grant is bringing help to many schools that have struggled with increasing numbers of students for whom there were no desks or benches, and to provide needed classroom equipment, science labs, water coolers and fans.
- **Teacher training:** In April Steve Curran from AE Tuition once again visited many schools over his Easter holiday, giving professional and helpful advice. His emphasis this year has been on Teacher Training and he and Anser together gave 11 2-3 hour sessions to teachers. Better teacher training will be one of our emphases in the coming year.

- **Scholarships:** Thanks to a grant from the Jerusalem Trust, scholarships have been provided to about 60 young men and women. Some have been able to go on to Intermediate exams after their Matric, a few to higher study, accounting or nursing. One gifted student has been supported for her MPhil and another for graduation from LUMS, one of Pakistan's most prestigious colleges. The Lahore Christian High School tells us that 110 of their graduates are now in nursing.

INDIVIDUAL SCHOOL PROGRESS REPORTS

St. James School in HenryK Colony, Lahore serves about 230 children from the local community. For years they have used the upper portion of a family home that is now utterly inadequate and needed for other use. Attempts to rent a building have failed over the past few years, and SA is providing funds to purchase a home that can be transformed into a school. Committed funding was received ahead of the mid-July deadline and sent to Pakistan, together with money for some renovation and school furniture (till now they have never had space for desks and chairs). It will be a new day for this well-run and compassionate school and its long-suffering staff.

Kingdom of Heaven School: This is another school that has grown to more than 600 students and urgently needs better premises. The staff has been providing Class 11 and 12 education this year for their post-Matric students.

The Holy Shepherd School (Karachi): The school has undergone a transition due to the departure of its much-loved Principal and Director, Kashi and Anser Javed. Sadly the acting Director resigned, but the school has continued to go from strength to strength, thanks in large part to the voluntary services of two ladies, Beverley D'Souza and her sister Florence. The **Vocational Training Centre**, constructed next to the school with funding from the Japanese Government, was officially opened by a representative of the Japanese Vice-Consul in July 2013. (Due to security concerns in the area, the Vice-Consul was unable to attend.) Generous funding was also received from a donor in Singapore.

Talents School: The Principal, Mrs Fauzia Sajid, received Montessori training and has brought fresh inspiration to the school.

RCDM School in Hasanabdal: The Principal, Mrs. Nina Robinson, sadly died after many months' battle against cancer. The school continues to run well in large and new premises. Many Hindu families have migrated to India, but others have migrated from the troubled frontier areas of Pakistan.

Ghuri Wisdom High School, two Miracle Schools, the Lahore Christian High Schools in Lahore and Sharaqpur and many more all report progress. Space forbids our giving details of all the 27 Schools and 7 Homes or schools for children with special needs that are supported by Starfish Asia. All have served their communities with good education at a very nominal fee or none. Our challenge has been to provide suitable rewards for the teachers and staff who work hard for a very small salary. 91 students have taken their Matriculation exam in March 2013, many of whom will receive scholarships for further study.

We are thankful for donors, Foundations and Trusts from the UK and other parts of the world, who have made this possible – providing resources through Starfish Pakistan to dedicated Pakistani men and women who are going the extra mile to make a lasting positive impact on the lives of thousands of children and even more their families and communities. We look forward to doing even more to help them in the coming year.

Submitted with gratitude:

Mike Wakely

Executive Trustee, Starfish Asia

July 2013

Independent Examiner's Report to the Trustees of Starfish Asia

I report on the accounts of the charity for the year ended 31 March 2013, which are set out on pages 10 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nigel Hewson FCA DChA

Chartered Accountant
Hewsons
80 Woodhurst Avenue
Petts Wood
Orpington
Kent
BR5 1AT

12 December 2013

STARFISH ASIA

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2013

	Note	General Funds	Restricted Funds	Total 2013 £	Total 2012 £
INCOMING RESOURCES					
<i>Incoming resources from generated funds</i>					
Gifts & donations		314,238	63,418	377,656	421,316
Gifts in kind	9	2,350	0	2,350	2,300
		<u>316,588</u>	<u>63,418</u>	<u>380,006</u>	<u>423,616</u>
<i>Bank interest</i>		28	0	28	32
TOTAL INCOMING RESOURCES		<u>316,616</u>	<u>63,418</u>	<u>380,034</u>	<u>423,648</u>
RESOURCES EXPENDED					
<i>Cost of generating funds</i>	2	11,956	0	11,956	6,693
<i>Charitable activities</i>					
Support of educational programmes in Pakistan	3	298,765	54,323	353,088	405,404
<i>Governance costs</i>	4	2,200	0	2,200	1,460
		<u>312,921</u>	<u>54,323</u>	<u>367,244</u>	<u>413,557</u>
NET INCOMING RESOURCES FOR THE YEAR/ NET MOVEMENT IN FUNDS		3,695	9,095	12,790	10,091
Transfer between funds	11	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
NET MOVEMENT IN FUNDS		3,695	9,095	12,790	10,091
<i>Reconciliation of funds</i>					
Funds, 1 April 2012		60,919	23,178	84,097	74,006
FUNDS, 31 MARCH 2013		<u>64,614</u>	<u>32,273</u>	<u>96,887</u>	<u>84,097</u>

There have been no recognised gains or losses, other than the results of the financial year and all profits and losses have been accounted for on an historical cost basis.

The notes on pages 12-14 form part of these accounts

STARFISH ASIA

BALANCE SHEET
31 March 2013

	Note	Unrestricted Funds	Restricted Funds	2013 £	2012 £
TANGIBLE FIXED ASSETS	5	1,729	0	1,729	1,524
CURRENT ASSETS					
Debtors and prepayments	6	7,485	0	7,485	6,398
Balances at bank and on deposit		57,200	32,273	89,473	77,625
Cash in hand		0	0	0	100
		<u>57,200</u>	<u>32,273</u>	<u>89,473</u>	<u>77,725</u>
TOTAL CURRENT ASSETS		64,685	32,273	96,958	84,123
CURRENT LIABILITIES					
Creditors falling due within one year	7	1,800	0	1,800	1,550
NET CURRENT ASSETS		<u>62,885</u>	<u>32,273</u>	<u>95,158</u>	<u>82,573</u>
NET ASSETS		<u>64,614</u>	<u>32,273</u>	<u>96,887</u>	<u>84,097</u>
THE FUNDS OF THE CHARITY					
Unrestricted Income Funds		64,614	0	64,614	60,919
Restricted Funds	11	0	32,273	32,273	23,178
		<u>64,614</u>	<u>32,273</u>	<u>96,887</u>	<u>84,097</u>

APPROVAL

The accounts were approved by the trustees and signed on their behalf on 2 December 2013 by :

Michael Wakely

The notes on pages 12-14 form part of these accounts

STARFISH ASIA

NOTES TO THE ACCOUNTS
for the year ended 31 March 2013

1. Accounting policies

The principle accounting policies are summarised below and have been applied consistently throughout the year and in the preceding year.

a) The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards, the Statement of Recommended Practice: " Accounting & Reporting by Charities ", issued in March 2005 and the Charities Act 2011.

The trustees have considered the charity's day to day cash flow requirements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual report and financial statements.

b) Unrestricted income funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subject to restrictions on their expenditure imposed by the donor.

Funds maintained by the charity during the year are listed in note 11 to the accounts.

c) All incoming resources, including income tax recoverable on gift aided donations, are recognised in the accounts when the charity is entitled to the income.

Donated services are included at the value to the charity where this can be quantified. The value of services provided by volunteers is not included in the accounts.

d) Resources expended are reported on an accruals basis and include irrecoverable VAT

Costs of generating funds comprise the costs associated with attracting voluntary income.

e) Grants payable are payments made to third parties in furtherance of the charitable objectives of the charity. They are taken into account at the earlier of when they are paid or become legally enforceable.

f) Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

g) Tangible fixed assets used by the charity in the UK are stated at cost less accumulated depreciation.

Assets are depreciated at 25% p.a. on the straight line basis.

2. Cost of generating funds

	Unrestricted Funds	Restricted Funds	2013	2012
	£	£	£	£
Promotional costs	11,956	0	11,956	6,693

NOTES TO THE ACCOUNTS (continued)
for the year ended 31 March 2013

3. Charitable activities	Unrestricted Funds £	Restricted Funds Note 11	2013 £	2012 £	
<i>a, Grants payable</i>					
The charity undertakes its charitable activities through grant making to educational projects in Pakistan and during the year awarded grants to a number of institutions as follows:					
Mission School Lahore	713	2,243	2,956	0	
Light School Sheikhupura	4108	947	5,055	3,503	
Yuhunnabad	710	2,500	3,210		
RDCM School Hasanabdal	6,872	4,161	11,033	11,778	
Fellowship of Christ Lahore & Sharakphur	15,136	1,681	16,817	35,575	
Miracle School Lahore	17,511	1,854	19,365	33,314	
CAP Ministries Lahore	23,260	0	23,260	52,146	
Sada-e-Aman School Sargodah	13,775	0	13,775	23,857	
Holy Shepherd School Karachi	14,468	4,710	19,178	21,991	
Living Stones Ministry Okara	0	0	0	23,982	
Ghuri Wisdom High School Youhannabad	15,948	0	15,948	18,355	
Gospel School System Bilatown	11,770	2,038	13,808	16,514	
Noor Ministries Lahore	8,657	2,577	11,234	18,663	
Kingdom of Heaven School Lahore	13,052	0	13,052	13,791	
Talent School Lahore	8,760	0	8,760	13,326	
Sponsorship, Curriculum Development, Bibles etc	0	31,112	31,112	15,170	
Grants > £10,000	154,740	53,823	208,563	301,965	
<i>Other grants <£10,000</i>	95,722	500	96,222	84,354	
TOTAL GRANTS	250,462	54,323	304,785	386,319	
<i>b) Support costs</i>					
Depreciation	Note 5	1,101	0	1,101	970
Overseas travel	Note 9	2,350	0	2,350	4,094
Employment	Note 8	2,158	0	2,158	6,000
Office & accountancy charges	UK	9,066	0	9,066	4,840
Starfish Asia, Pakistan	Note 10	33,628	0	33,628	3,181
		48,303	0	48,303	19,085
		298,765	54,323	353,088	405,404

The grants above are in support of schools, homes for disabled and disadvantaged children and scholarships. The grants are paid to Starfish Pakistan, a registered charity in Pakistan, who arrange local distribution of funds

A description of the projects supported and the organisations and individuals in Pakistan who manage them are detailed in the Trustees' and Executive Trustee's Report.

NOTES TO THE ACCOUNTS (continued)
for the year ended 31 March 2013

4. Governance costs.

This relates to the cost of the independent examination and includes a prior year underprovision of £400

5. Tangible fixed assets

	£	
<i>Office equipment</i>		Cost
Balance 1 April 2012		4,226
Additions during the year		<u>1,306</u>
Balance 31 March 2013		<u>5,532</u>
		Depreciation
Balance 1 April 2012		2,702
Depreciation charge for the year		<u>1,101</u>
Balance 31 March 2013		<u>3,803</u>
		Net Book Value
31 March 2013		1,729
31 March 2012		1,524

6. Debtors & prepayments

	2013	2012
	£	£
Gift Aid tax recovery	7,103	5,271
Debtors & prepayments	<u>382</u>	<u>1,127</u>
	<u>7,485</u>	<u>6,398</u>

7. Creditors falling due within one year

Creditors	0	0
Accruals	<u>1,800</u>	<u>1,550</u>
	<u>1,800</u>	<u>1,550</u>

8. Staff

The charity had 1 employee for part of 2012/13.

Mr. T Alexander resigned from his position as chief executive officer in July 2012.

9. Related party transactions

No remuneration or expenses were paid to any trustee or to any person connected to them.

4 return flights to Pakistan were undertaken by Mr. & Mrs Wakely and a consultant at their own expense and the cost of these, estimated at £2,350 been shown as gifts in kind.

10. Management charges- Pakistan

Due to the increasing complexities of operating in Pakistan it is no longer possible to manage the many projects by means of a volunteer Board in Pakistan supported by trustee and consultant visits from the UK. During the year Starfish Asia Pakistan appointed as its Director, Mr Anser Javed. The costs incurred include the set up costs for the new arrangements (housing, transport etc.) and the ongoing operational and office costs.

11. Restricted funds

	Balances at 1.4.12	Incoming Resources	Resources Expended	Transfers	Balances at 31.3.13
	£	£	£	£	£
Jerusalem Trust	676	12,000	(10,412)	0	2,264
School Books & Bibles	0	19,287	(17,533)	0	1,754
Light School, Sheikhpura	4,966	3,700	(947)	0	7,719
Miracle School	0	1,854	(1,854)	0	0
Curriculum Development	11,824	0	(3,167)	0	8,657
Mission School	0	2,870	(2,243)	0	627
Light School, Yuhannabad	2,500	0	(2,500)	0	0
RDCM School		4,161	(4,161)	0	0
Gospel School		5,000	(2,038)	0	2,962
Fellowship of Christ	1,219	1,021	(1,681)	0	559
Holy Shepherd School	1,993	7,025	(4,710)	0	4,308
Noor Ministries	0	6,000	(2,577)	0	3,423
	<u>23,178</u>	<u>62,918</u>	<u>(53,823)</u>	<u>0</u>	<u>32,273</u>
Other grants	0	500	(500)	0	0
	<u>23,178</u>	<u>63,418</u>	<u>(54,323)</u>	<u>0</u>	<u>32,273</u>

12. Constructive obligations

At the balance sheet date the charity had no commitments under operating leases or any other contractual or constructive obligations.